

Tournament Software オンラインエントリーマニュアル

2025/1/28 小金井市バドミントン連盟

前提事項

- ①ペアごとではなく、それぞれでのエントリーが必要です。
それぞれの受付が済んでいない場合、受付完了とはなりません。
- ②オンラインエントリー時、ペアの名前を指定しますのでフルネーム（漢字）を確認してエントリーしてください。
- ③エントリーチーム名は、ペアや同一チームで統一してください。
（漢字・全角半角・大文字小文字など）
異なる場合、他チームと認識され同リーグ・同ブロックで早期に対戦してしまう
可能性がありますのでご注意ください。
- ④エントリーが完了すると、tournament software.comから自動でメールが通知されますが、
正式な受付完了通知は【tournament-entry@koganei-badominton.org】から送付します。
①に記載しているとおり、それぞれのエントリーが確認とれ次第、ご連絡致します。
なお、タイミングによっては、受付できない場合もありますのでご了承ください。

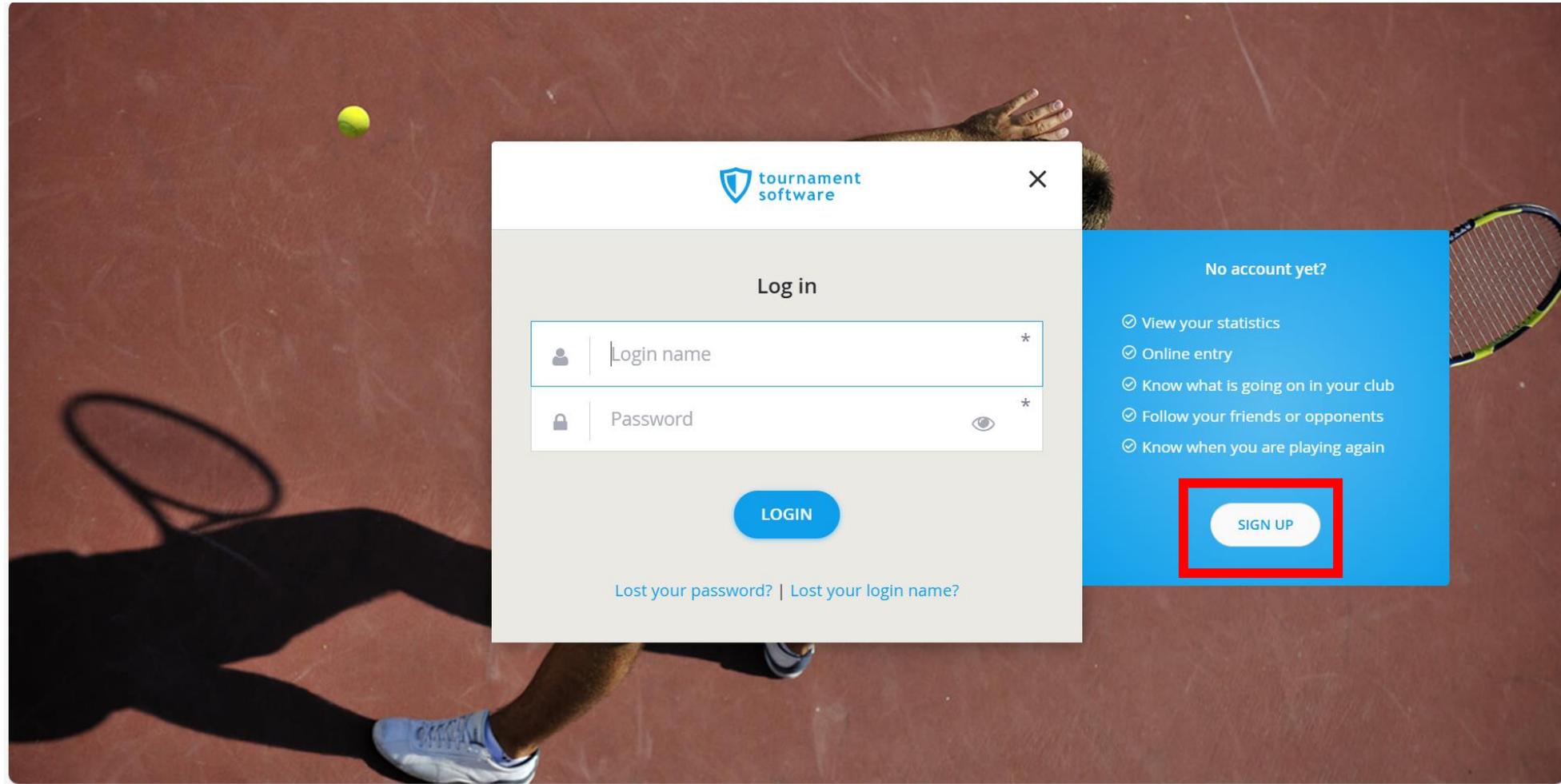
1. アカウント作成 ※既にアカウントをお持ちの方は「2. エントリー」から実施ください

① 大会サイトにアクセスし【Log in】をクリック

The screenshot displays the tournament software interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore (with a notification badge '3'), and English. The main content area has a blue header with the 'tournament software' logo and a 'Log In' button highlighted in a red box. Below the header, the event title '第124回小金井市バドミントン選手権大会(オープン)' is shown, along with the organizer 'Koganei City Badminton Federation' and dates 'Mar 9 to Mar 15'. A navigation bar includes 'Overview', 'Matches', 'Players', 'Draws', 'Events', and 'Seeded entries'. A 'Box Ladders' promotion is featured, and an 'Organization' section lists 'Koganei City Badminton Federation'. A blue information box at the bottom provides details about the tournament and a link to the official website.

1. アカウント作成

② 【SIGN UP】 をクリック



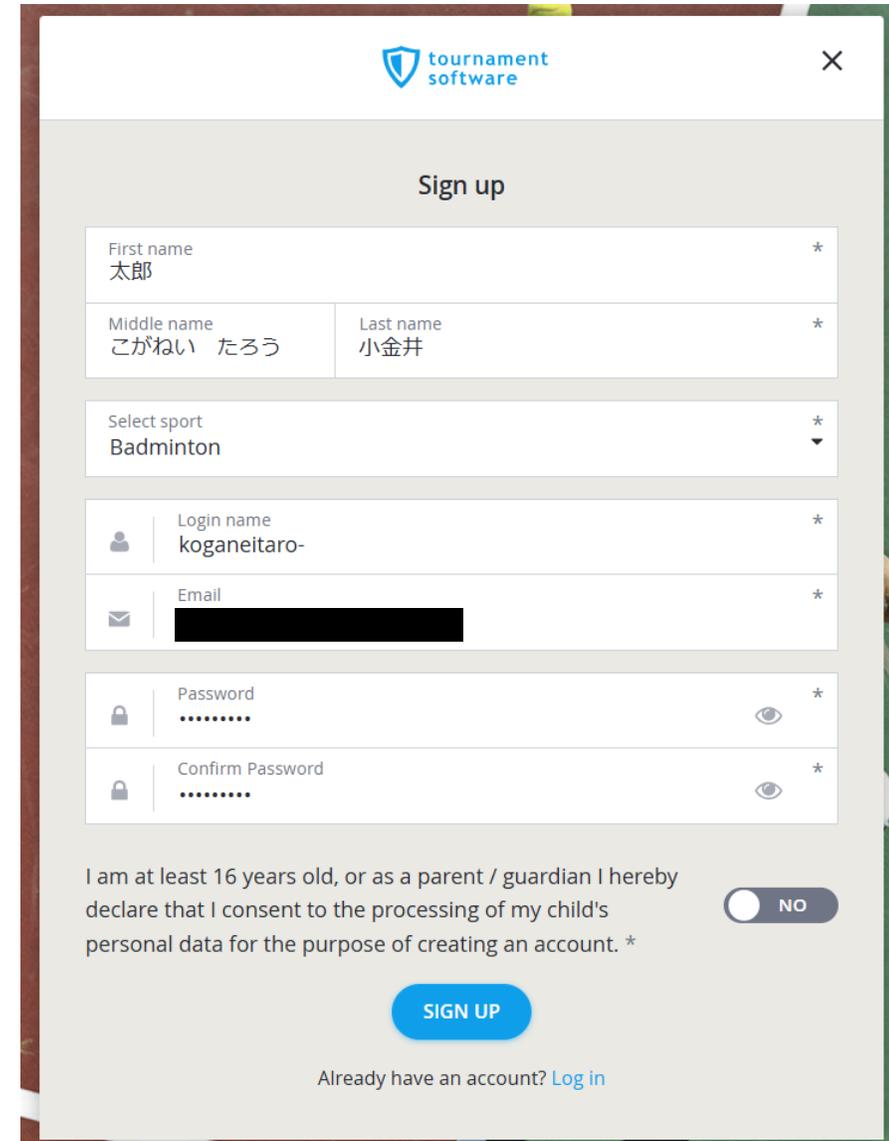
1. アカウント作成

③ 下記情報を入力し【SIGN UP】をクリック

- First Name : 名（漢字）
Middle Name : せい めい
(せい・めいの間は全角スペース)
Last Name : 姓（漢字）
Select sport : Badminton※1
Login name : ログイン名
Email : メールアドレス
Password : パスワード
Confirm Password : パスワード（再入力）
I am at least 16... : YES※2

※1：デフォルトでBadmintonが設定されます

※2：16歳以上である、もしくは親/保護者としてアカウント作成に
同意するかの確認です



The screenshot shows a web form titled "Sign up" from "tournament software". The form contains the following fields and options:

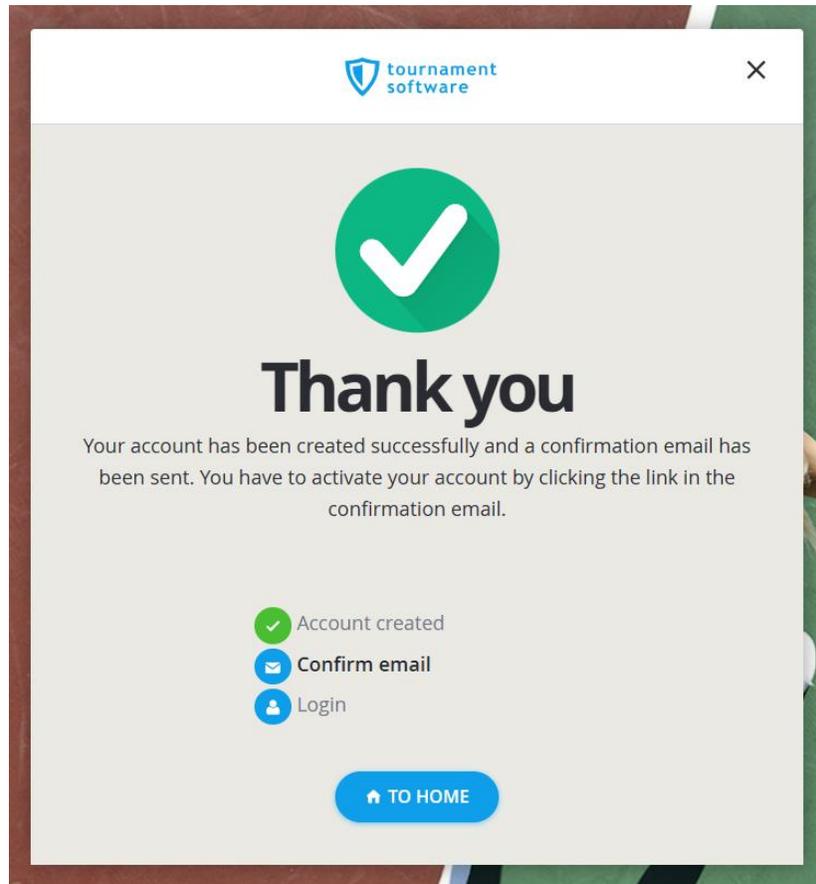
- First name: 太郎 *
- Middle name: こがねい たろう *
- Last name: 小金井 *
- Select sport: Badminton *
- Login name: koganeitaro- *
- Email: [Redacted] *
- Password: [Redacted] *
- Confirm Password: [Redacted] *

At the bottom, there is a consent statement: "I am at least 16 years old, or as a parent / guardian I hereby declare that I consent to the processing of my child's personal data for the purpose of creating an account. *". A toggle switch is set to "NO".

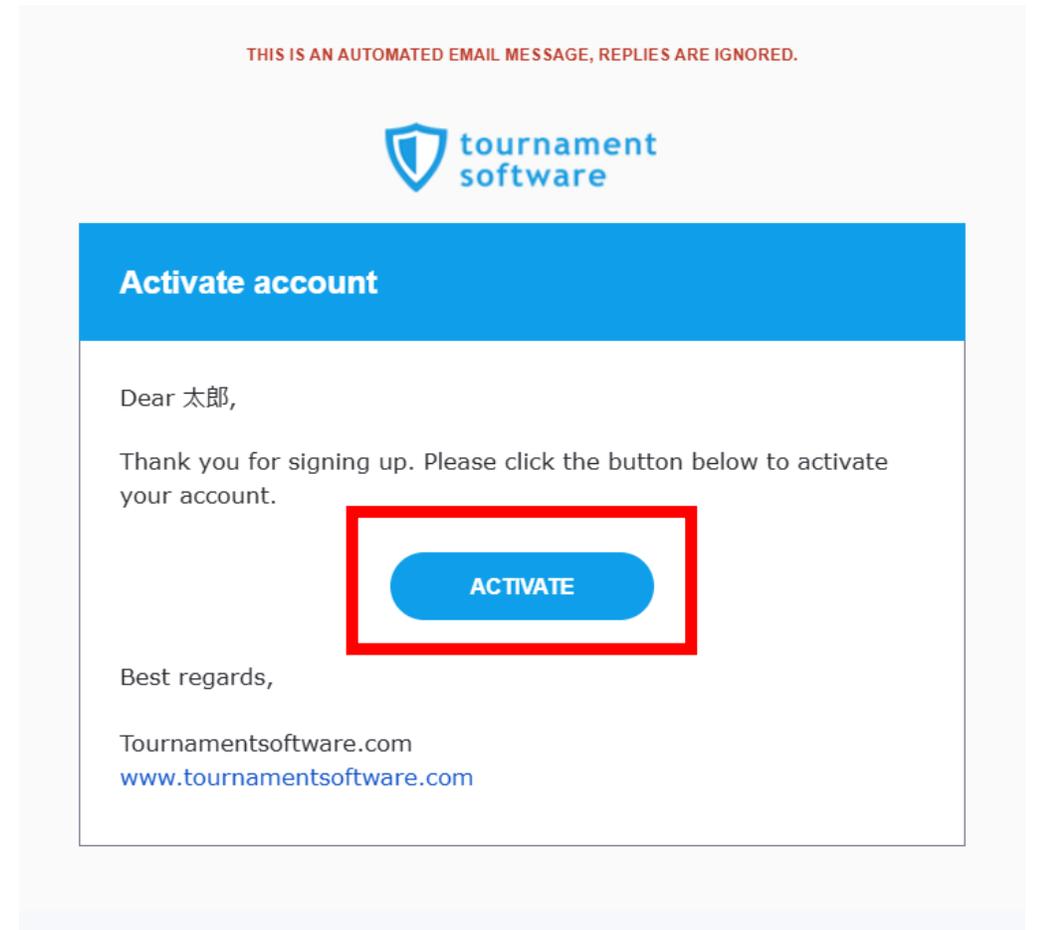
A blue "SIGN UP" button is located below the consent statement. Below the button, it says "Already have an account? [Log in](#)".

1. アカウント作成

- ④ 下記画面が表示されることを確認

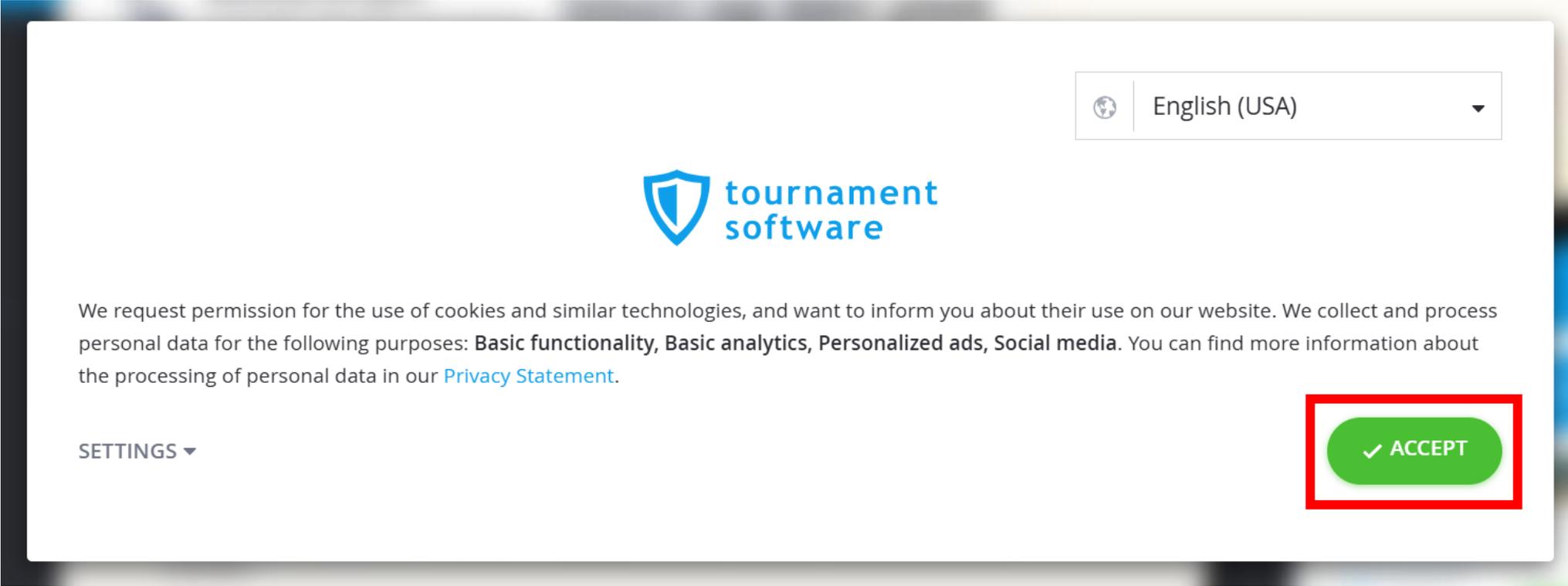


- ⑤ 登録したメールアドレスに
アカウント有効確認のメールが届くため
【ACTIVATE】をクリックする



1. アカウント作成

⑥ 下記画面が表示されるため【ACCEPT】をクリック



The screenshot shows a white rectangular banner with a dark border. In the top right corner, there is a language selection dropdown menu with a globe icon and the text "English (USA)". In the center, the "tournament software" logo is displayed, consisting of a blue shield icon and the text "tournament software". Below the logo, a paragraph of text reads: "We request permission for the use of cookies and similar technologies, and want to inform you about their use on our website. We collect and process personal data for the following purposes: **Basic functionality**, **Basic analytics**, **Personalized ads**, **Social media**. You can find more information about the processing of personal data in our [Privacy Statement](#)." In the bottom left corner, the text "SETTINGS" is followed by a downward-pointing triangle. In the bottom right corner, there is a green rounded rectangular button with a white checkmark and the text "ACCEPT". This button is highlighted with a red rectangular border.

English (USA)

 tournament software

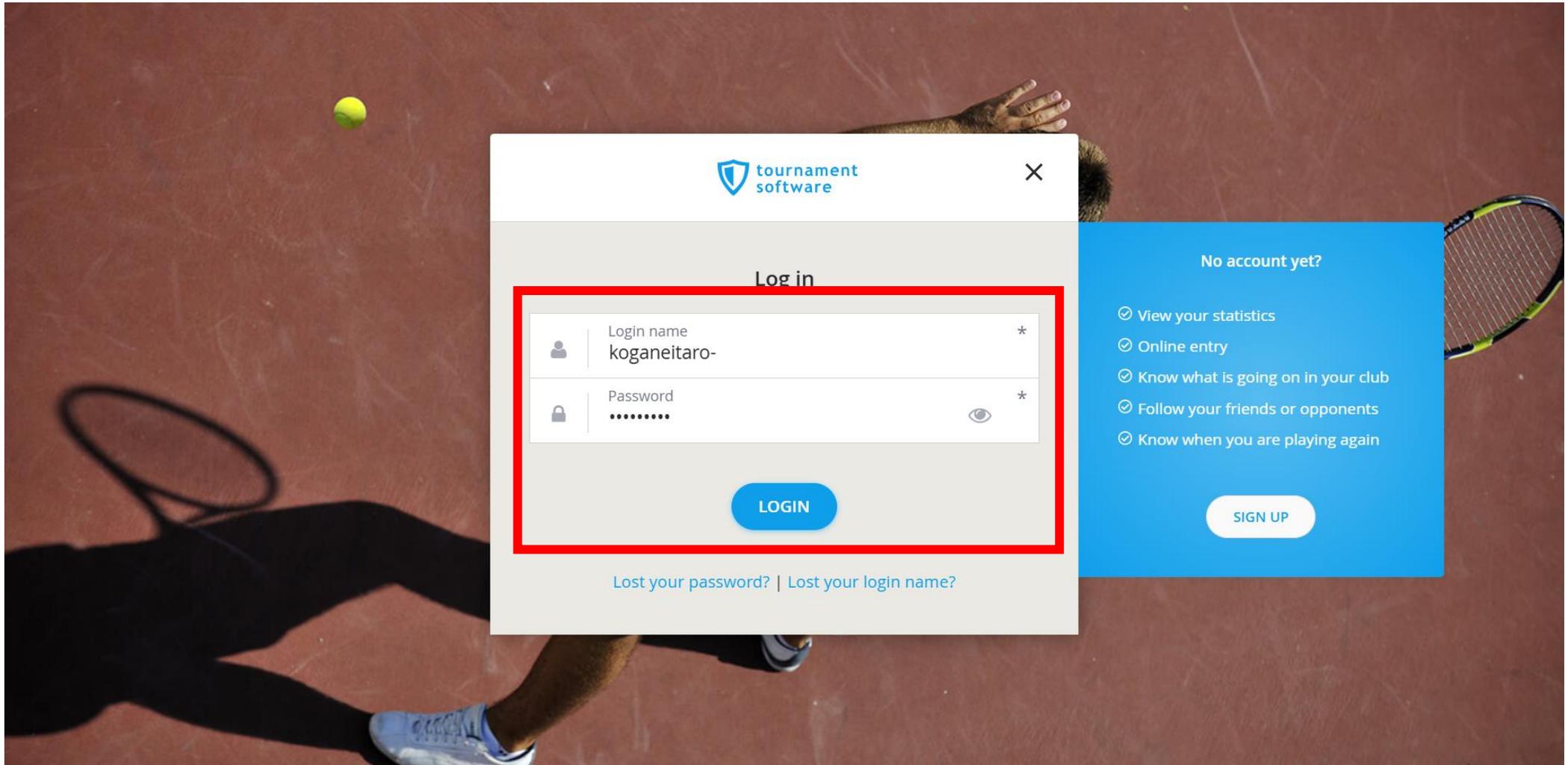
We request permission for the use of cookies and similar technologies, and want to inform you about their use on our website. We collect and process personal data for the following purposes: **Basic functionality**, **Basic analytics**, **Personalized ads**, **Social media**. You can find more information about the processing of personal data in our [Privacy Statement](#).

SETTINGS ▾

✓ ACCEPT

1. アカウント作成

⑦ 設定した【Login name】 【Password】 を入力し【LOGIN】 をクリック



1. アカウント作成

⑧ Profile画面が表示されたら完了です

The screenshot shows the profile page of a user named KOGANEI (太郎 こがねい たろう 小金井) on the tournament software website. The page is divided into two main sections: "My profile" and "My tournaments".

My profile (MY PERFORMANCE):

- Profile picture: 太小
- Name: 太郎 こがねい たろう 小金井
- Username: KOGANEI
- Sport: Badminton GENERAL
- Navigation tabs: TOTAL (selected), SINGLES, DOUBLES, MIXED
- Win-Loss statistics:
 - Career: 0 / 0 (0)
 - This year: 0 / 0 (0)

My tournaments (TOURNAMENTS):

- Placeholder for a medal icon.
- Text: "When you sign up for tournaments you can conveniently access them here. Enter now!"
- Button: SEARCH TOURNAMENTS

The left sidebar contains navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore (2), and English. The top navigation bar includes a search bar and active tournament filters: YONEX-SUNRISE India Open 2025 and VICTOR Swedish Open 2025.

At the bottom, there is a promotional banner for "NEW! Box Ladders" with an "ORDER NOW" button.

2. エントリー

① 大会サイトにアクセス・ログインし【ENTER】をクリック

The screenshot shows the tournament software interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with the tournament title "第124回小金井市バドミントン選手権大会(オープン)" and a red box highlighting an orange "ENTER" button. Below the header are tabs for Overview, Matches, Players, Draws, Events, and Seeded entries. A "NEW! Box Ladders" banner is visible. A light blue information box contains text about the tournament and a link to the website. At the bottom, there are event statistics and a green "Entry opens" button.

tournament software

太郎 かがねい 小金井 太小

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | 🇯🇵 Koganei, Japan

Mar 9 to Mar 15

ENTER

Overview Matches Players Draws Events Seeded entries

NEW! Box Ladders ORDER NOW

第124回小金井市バドミントン選手権を開催します。
本大会はオープン大会で、どなたでも参加可能です。
連盟HPより要綱をご確認ください。
<https://koganei-badminton.org/>

Organization

Koganei City Badminton Federation

Contact

Events

12

Entry opens
Mon Jan 6 12:00 AM (GMT +09:00)

Closing deadline
Sun Feb 16 11:59 PM (GMT +09:00)

クライアント

2. エントリー ※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

② アカウント横の【EDIT】をクリック

The screenshot shows the 'tournament software' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with a search bar and the user name '太郎 かがねい 小金井 太小'. Below the header is a blue banner for the '第124回小金井市バドミントン選手権大会(オープン)' (124th Koganei City Badminton Open) with location and dates. The main content is a white 'Enter online' form. It includes entry and withdrawal deadlines, a user profile for '太郎 かがねい 小金井' (Too small), and a section for 'My details' with 'Contact' and 'Sport' information. A red box highlights the 'EDIT' button in the top right corner of the form.

tournament software

太郎 かがねい 小金井 太小

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | Koganei, Japan

3/9/2025 to 3/15/2025

Enter online

Entry deadline 2/16/2025 11:59 PM

Withdrawal deadline 2/23/2025 3:59 PM

INFORMATION

EDIT

1 My details

Check if your details are correct, and change them if necessary.

Contact

Address:

ZIP code:

City:

Sport

Club:

Member ID:

2. エントリー

※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

③ 下記情報を入力し【SUBMIT】をクリック

Birthdate : 生年月日

Gender : 性別

The screenshot shows a 'Personal' settings modal with a blue header and a close button. Below the header, there are two informational messages: a red one with an exclamation mark icon stating 'Correct the fields marked in red.' and a light blue one with an 'i' icon stating 'You can only change your email address in your account settings. NOTE: You will have to leave your entry to do this.' The form contains several input fields: 'First name' (太郎), 'Middle name' (こがねい), 'Last name' (小金井) with an asterisk, 'Birthdate' (10/11/1986) with a calendar icon and an asterisk, 'Gender' (Male) with a dropdown arrow and an asterisk, and 'Email' (redacted) with an envelope icon and an asterisk. At the bottom right, there are 'CANCEL' and 'SUBMIT' buttons.

Personal
Change your personal or contact details.

! Correct the fields marked in red.

i You can only change your email address in your account settings.
NOTE: You will have to leave your entry to do this.

First name
太郎

Middle name
こがねい

Last name
小金井 *

Birthdate
10/11/1986 *

Gender
Male *

Email
[Redacted] *

CANCEL SUBMIT

2. エントリー

※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

④ 【My details】 – 【Contact】 内の【Change】 をクリック

The screenshot shows the 'Enter online' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with 'Enter online' and a 'tournament software' logo. Below the header, there's a section for 'Enter online' with entry and withdrawal deadlines. A user profile for '太郎 こがねい 小金井' is shown with a 'EDIT' button. The 'My details' section is highlighted with a blue circle and contains a 'Change' button in the 'Contact' area, which is also highlighted with a red box. The 'Contact' area lists fields: Address, ZIP code, City, Country, and Phone. The 'Sport' area lists 'Club' and 'Member ID', with a 'Change' button to its right. Below this is the 'Events' section, which is currently empty.

2. エントリー ※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑤ 下記情報を入力し【SUBMIT】をクリック

Address(上部) : 市区町村以降の住所

ZIP code : 郵便番号

City : 市区町村

State : 都道府県

Select country : 国※

Phone(どちらか) : 電話番号

※外国籍の方は、日本でなくても構いません

Address

Change your address details.

Address
小金井町1-1-1

Address

ZIP code 184-0000 City 小金井市

State
東京都

Select country
Japan

Phone

Mobile
090-0000-0000

CANCEL SUBMIT

2. エントリー

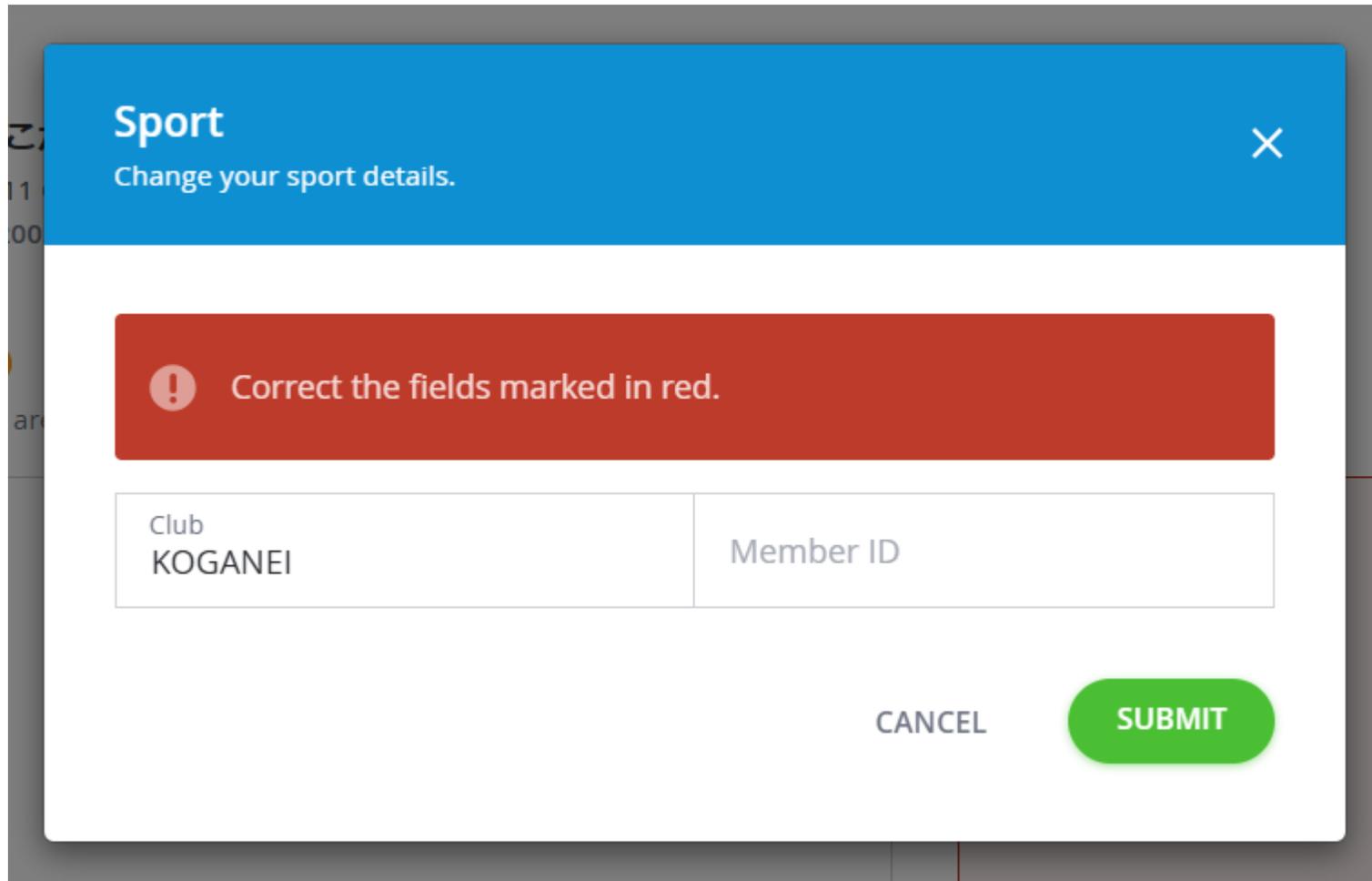
※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑥ 【My details】 – 【Sport】 内の【Change】 をクリック

The screenshot shows the 'Enter online' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with 'Enter online' and a '大小' dropdown. Below the header, there's a section for 'Enter online' with entry and withdrawal deadlines. A user profile card shows the name '太郎 こがねい 小金井', gender 'Male', birth date '11 Oct 1986 (38)', and email 'links.2003.k@gmail.com'. Below this is a 'My details' section with an information icon and a note to check details. There are two main detail boxes: 'Contact' and 'Sport'. The 'Contact' box lists fields: Address, ZIP code, City, Country, and Phone, with a 'Change' link. The 'Sport' box lists 'Club' and 'Member ID', also with a 'Change' link. The 'Change' link in the 'Sport' box is highlighted with a red rectangular box. At the bottom, there's an 'Events' section with a filter note.

2. エントリー ※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑦ 【Club】にチーム名を入力し【SUBMIT】をクリック ※Member IDは不要



The screenshot shows a modal window titled "Sport" with the subtitle "Change your sport details." and a close button (X). A red error message box contains the text "Correct the fields marked in red." Below this, there are two input fields: "Club" with the value "KOGANEI" and "Member ID" which is empty. At the bottom right, there are two buttons: "CANCEL" and a green "SUBMIT" button.

Field	Value
Club	KOGANEI
Member ID	

2. エントリー

⑧ 【Events】で出場種目を選択

Enter online

Japan
Phone:
090-0000-0000

2 Events
Events are filtered by your gender (Male) and date of birth (11 Oct 1986).

⚠ Please select at least one event. If you submit these changes you will be withdrawn from the MD1 event.

1 Select event

Select event

- MD1
- MD2
- MD3
- MD4
- XD1
- XD2
- XD3
- XD4

3

I agree to the tournament regulations.

NO

※種目の詳細は下記のとおり

MD1～4：男子ダブルス1～4部 WD1～4：女子ダブルス1～4部 XD1～4：混合ダブルス1～4部

2. エントリー

⑨ Partner Nameにペアの名前を入力し【SUBMIT】をクリック

※姓・名の間には全角スペースを入力

※Partner Member IDは不要

The screenshot shows a registration form titled "Doubles partner: Men'sDoubles-1" with a close button (X) in the top right corner. Below the title, it says "Please enter your partner's name / Member ID." There are two input fields: "Partner name" and "Partner Member ID". The "Partner name" field is highlighted with a red border and contains the text "小金井 次郎" with an asterisk (*) on the right. The "Partner Member ID" field is empty. At the bottom right, there are two buttons: "CANCEL" and "SUBMIT" (which is green).

Doubles partner: Men'sDoubles-1

Please enter your partner's name / Member ID.

Partner name *

小金井 次郎

Partner Member ID

CANCEL SUBMIT

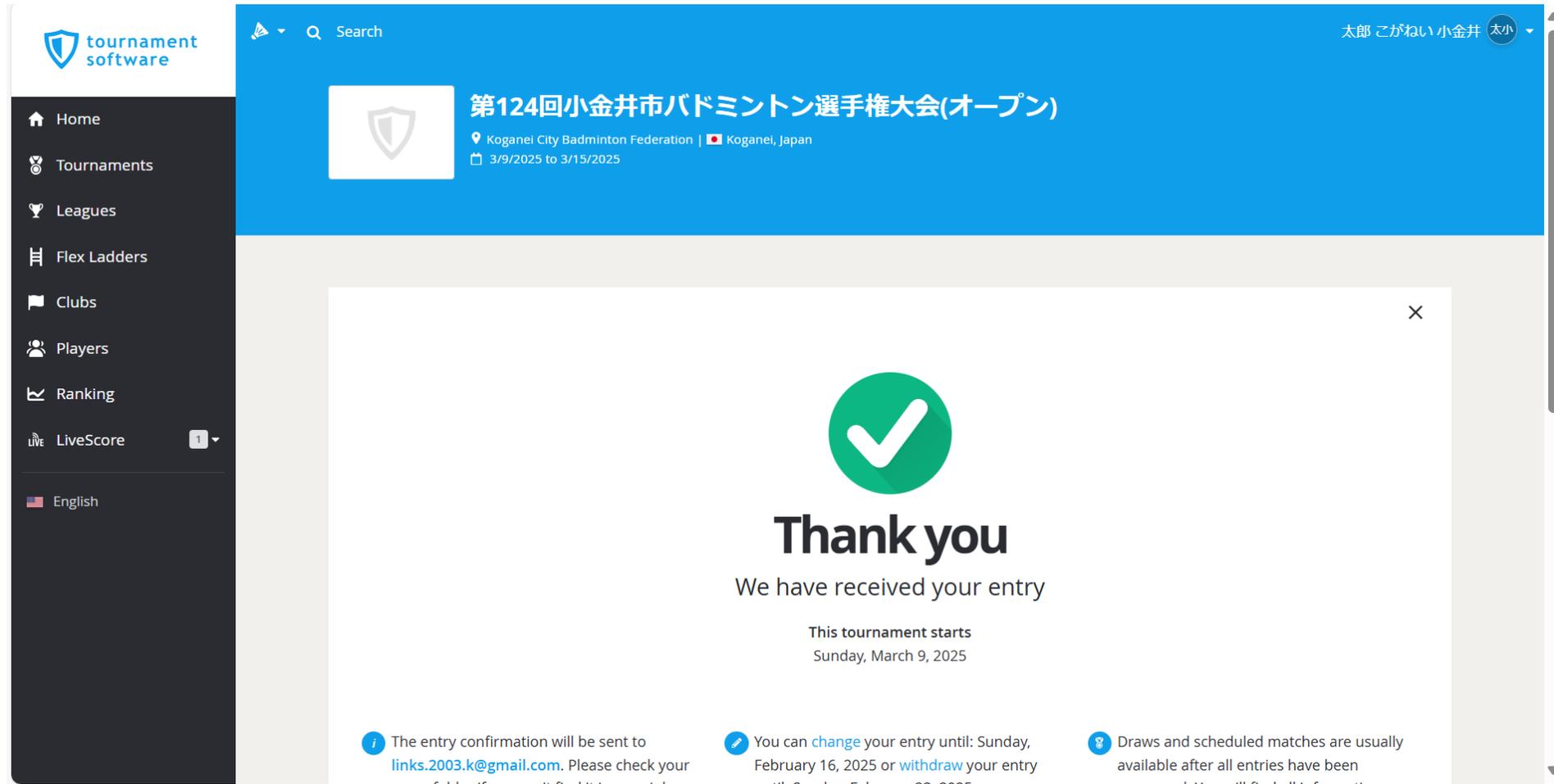
2. エントリー

- ⑩ 「I agree to the tournament regulations.」を[YES]に変更し
最下部の【SUBMIT】をクリック

The screenshot shows the 'Enter online' page of the tournament software. The left sidebar contains navigation links: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore (with a notification badge '2'), and English. The main content area is titled 'Enter online' and includes a search bar. Below the search bar, there are two sections: 'Events' and 'Remarks'. The 'Events' section shows a list of events with a filter for gender (Male) and date of birth (11 Oct 1986). The first event is 'MD1' selected by '小金井 次郎'. The 'Remarks' section has a text input field. Below the input field, there is a toggle switch for 'I agree to the tournament regulations.' which is currently set to 'YES'. At the bottom of the page, there are three buttons: 'WITHDRAW', 'BACK', and 'SUBMIT'. A red box highlights the 'YES' toggle, and another red box highlights the 'SUBMIT' button. A red arrow points from the 'YES' toggle to the 'SUBMIT' button.

2. エントリー

⑪ 下記画面が表示されたらエントリー完了です



The screenshot displays the tournament software interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with the tournament title '第124回小金井市バドミントン選手権大会(オープン)', location 'Koganei City Badminton Federation | Koganei, Japan', and dates '3/9/2025 to 3/15/2025'. A user profile '太郎 こがねい 小金井' is visible in the top right. The central focus is a white modal window with a green checkmark icon, the text 'Thank you We have received your entry', and the start date 'This tournament starts Sunday, March 9, 2025'. At the bottom of the modal are three informational messages: 'The entry confirmation will be sent to links.2003.k@gmail.com. Please check your...', 'You can change your entry until: Sunday, February 16, 2025 or withdraw your entry...', and 'Draws and scheduled matches are usually available after all entries have been...'.

2. エントリー

エントリーの確認は、サイトTOP画面の【MY ENTRY】をクリックすると確認できます

The screenshot displays the tournament software interface. On the left is a navigation menu with 'Home', 'Tournaments', 'Leagues', and 'Flex Ladders'. The main header area shows the tournament title '第124回小金井市バドミントン選手権大会(オープン)' and the 'MY ENTRY' button, which is highlighted with a red box. Below the header are tabs for 'Overview', 'Matches', 'Players', 'Draws', 'Events', and 'Seeded entries'. The 'Events' section is also highlighted with a red box and contains the following information:

- Member ID:
- Event 1:
Men'sDoubles-1 ⓘ (小金井 次郎)

Buttons for 'WITHDRAW' are visible at the bottom left and right of the event entry, and a 'BACK TO TOURNAMENT' link is at the bottom right.

3. エントリー変更方法（出場種目・パートナー変更）

① MY ENTRY画面の【EDIT】をクリック



The screenshot displays the 'My entry' page for the 124th Koganei City Badminton Championship (Open). The page includes a sidebar with navigation options like Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area shows the tournament details and the user's entry information, which is currently marked as 'Withdrawn'. The 'EDIT' button is highlighted with a red box.

tournament software

太郎 ことがねい 小金井 太小

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | Koganei, Japan
3/9/2025 to 3/15/2025

My entry Withdrawn **EDIT**

Entry number: E2025010622209668

Personal	Name: 太郎 ことがねい 小金井
	Birthdate: 11 Oct 1986 (38)
	Gender: Male
	Email: links.2003.k@gmail.com
Address	ZIP code: 184-0000
	City: 小金井市

3. エントリー変更方法（出場種目・パートナー変更）

② 【Event】 内の変更する部分をクリック、修正情報を入力

The screenshot displays the 'Enter online' form in the tournament software. The form includes fields for State (東京都), Country (Japan), and Phone (090-0000-0000). A red callout box with the number '2' points to the 'Select event' dropdown menu, containing the text: '種目変更する場合は、ここをクリックして種目選択後、パートナー入力画面に遷移します'. Below this, a warning banner states: 'The MD1 event is currently selected. If you submit these changes you will be withdrawn from the MD1 event.' The event selection list shows '1 | Select event MD2' and '2 | Select event'. A red callout box with the number '3' points to the partner name '小金井 次郎', containing the text: 'パートナーのみ変更する場合はここをクリックして修正'. Below the partner name is a 'Remarks' text area. At the bottom, there is a toggle for 'I agree to the tournament regulations.' (set to NO), a 'WITHDRAW' button, a 'BACK' button, and a green 'SUBMIT CHANGES' button. The left sidebar contains navigation links: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The footer includes 'Our products', 'Our helpdesk', and 'Social media'.

3. エントリー変更方法（出場種目・パートナー変更）

- ③ 「I agree to the tournament regulations.」を[YES]に変更し
最下部の【SUBMIT CHANGES】をクリック
エントリーが変更されているかMY ENTRYよりご確認ください

tournament software

Enter online

State: 東京都
Country: Japan
Phone: 090-0000-0000

2 Events
Events are filtered by your gender (Male) and date of birth (11 Oct 1986).

The MD1 event is no longer selected. If you submit these changes you will be withdrawn from the MD1 event.

1 Select event MD2 × 小金井 次郎
2 Select event

3 Remarks
Remarks

I agree to the tournament regulations. YES

WITHDRAW SUBMIT CHANGES

Our products Our helpdesk Social media

4. エントリー取消方法

① MY ENTRY画面の最下部より【WITHDRAW】をクリック

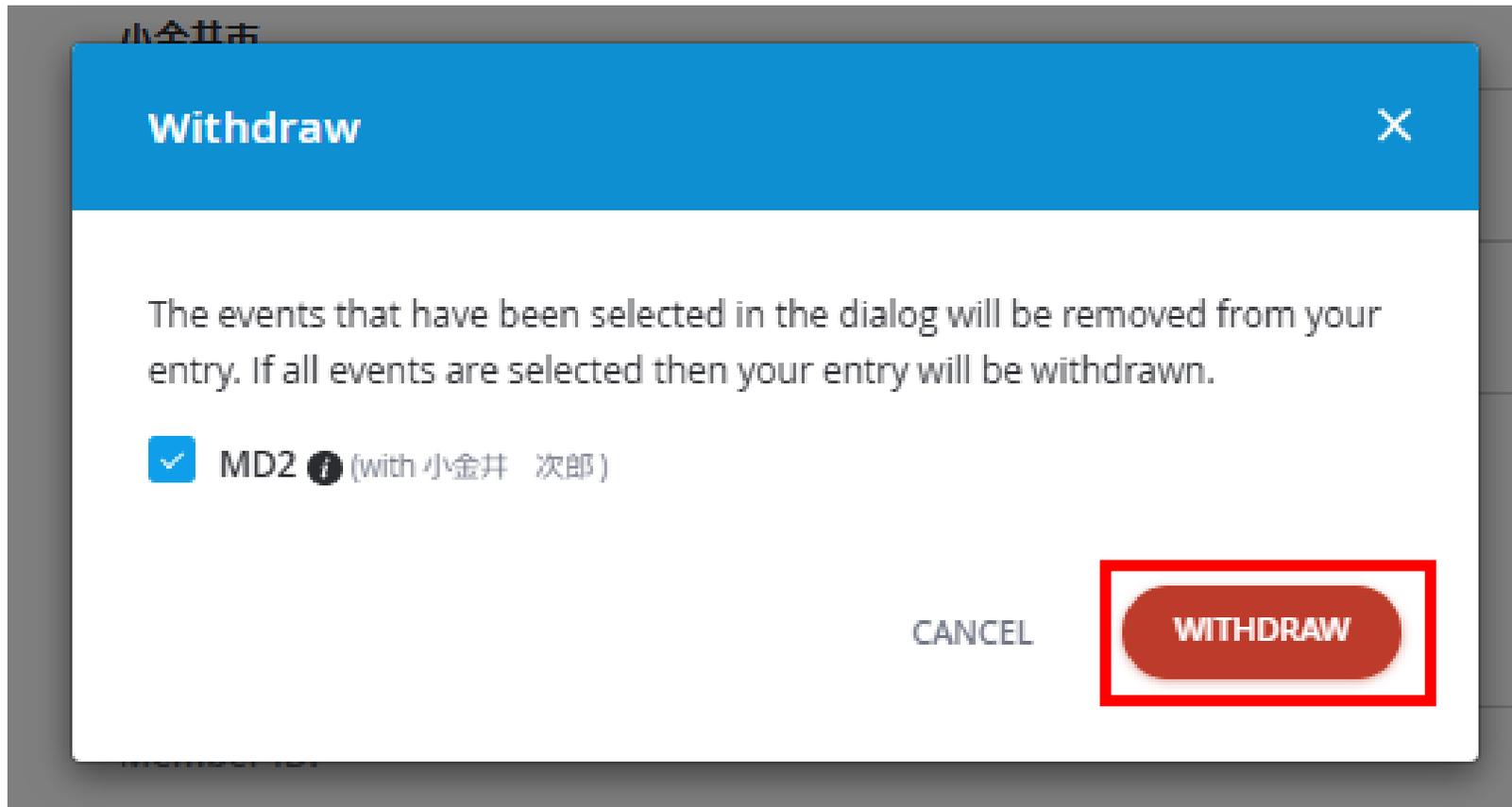
The screenshot displays the 'Enter online' page of the Tournament Software interface. The page is divided into a header, a main content area, and a footer. The header includes the 'tournament software' logo and the text 'Enter online'. The main content area contains a registration form with the following fields and values:

- City: 小金井市
- State: 東京都
- Country: Japan
- Phone: 090-0000-0000
- Club: KOGANEI
- Member ID: MD1 (小金井 次郎)

The form also includes a 'Sport' section with 'Events' listed below it. A red box highlights the 'WITHDRAW' button located at the bottom left of the form area. Other buttons visible include 'WITHDRAW' at the bottom right of the form and 'BACK TO TOURNAMENT' at the bottom right of the page. The footer contains sections for 'Our products', 'Our helpdesk', and 'Social media', along with a 'FEEDBACK' button at the bottom right.

4. エントリー取消方法

- ② 確認画面が表示されるので、取消を行うエントリーにチェックが入っていることを確認し【WITHDRAW】をクリック



大会サイトURL

<https://www.tournamentsoftware.com/tournament/804AC968-F7B2-41AD-96D6-166DFD14DB1C>