

Tournament Software オンラインエントリーマニュアル

2025/1/28 小金井市バドミントン連盟

前提事項

- ①ペアごとではなく、それぞれでのエントリーが必要です。
それぞれの受付が済んでいない場合、受付完了とはなりません。
- ②オンラインエントリー時、ペアの名前を指定しますのでフルネーム（漢字）を確認してエントリーしてください。
- ③エントリーチーム名は、ペアや同一チームで統一してください。
（漢字・全角半角・大文字小文字など）
異なる場合、他チームと認識され同リーグ・同ブロックで早期に対戦してしまう
可能性がありますのでご注意ください。
- ④エントリーが完了すると、tournament software.comから自動でメールが通知されますが、
正式な受付完了通知は【tournament-entry@koganei-badominton.org】から送付します。
①に記載しているとおり、それぞれのエントリーが確認とれ次第、ご連絡致します。
なお、タイミングによっては、受付できない場合もありますのでご了承ください。

1. アカウント作成 ※既にアカウントをお持ちの方は「2. エントリー」から実施ください

① 大会サイトにアクセスし【Log in】をクリック



The screenshot displays the tournament software interface for the 124th Koganei City Badminton Open. The left sidebar contains navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area features a blue header with the 'Log In' button highlighted in a red box. Below the header, there are tabs for Overview, Matches, Players, Draws, Events, and Seeded entries. A promotional banner for 'Box Ladders' is visible, along with an 'Organization' section for Koganei City Badminton Federation and a 'Contact' section. A blue information box at the bottom provides details about the tournament and a link to the official website.

tournament software

Home

Tournaments

Leagues

Flex Ladders

Clubs

Players

Ranking

LiveScore

English

Log In

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | Koganei, Japan

Mar 9 to Mar 15

ENTER

Overview Matches Players Draws Events Seeded entries

NEW! Box Ladders ORDER NOW

Organization

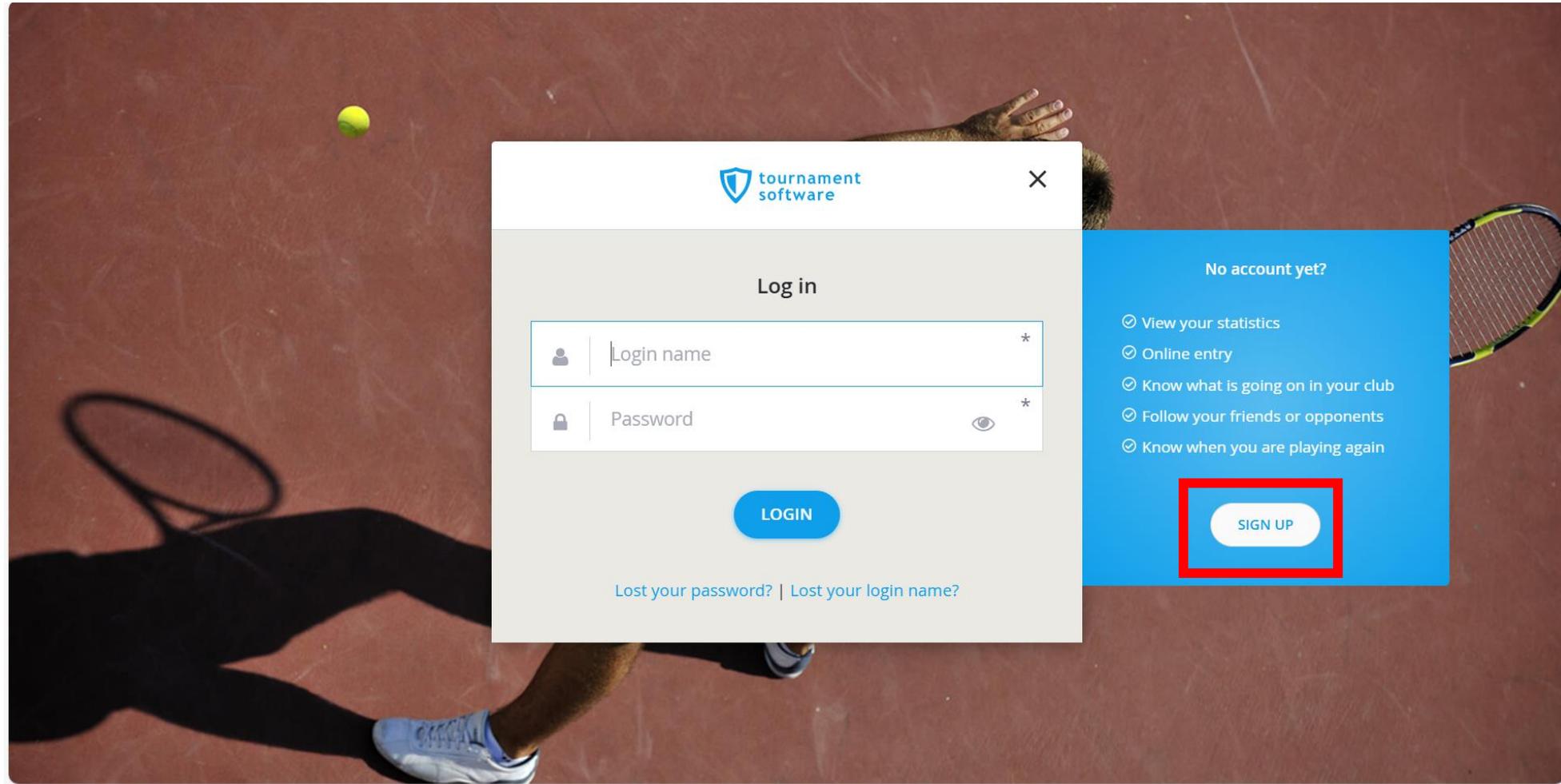
Koganei City Badminton Federation

Contact

第124回小金井市バドミントン選手権を開催します。
本大会はオープン大会で、どなたでも参加可能です。
連盟HPより要綱をご確認ください。
<https://koganei-badminton.org/>
(大会関連メニュー内の大会案内をご確認ください。)

1. アカウント作成

② 【SIGN UP】 をクリック



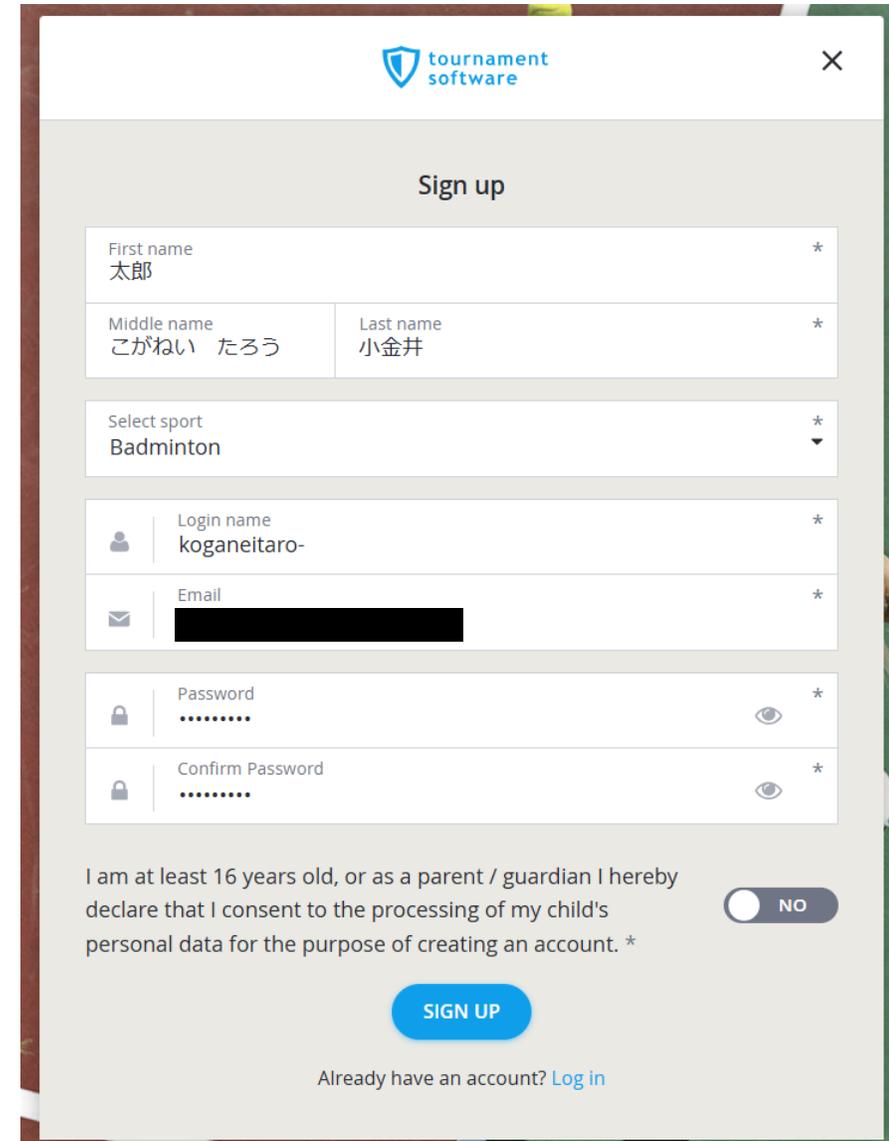
1. アカウント作成

③ 下記情報を入力し【SIGN UP】をクリック

- First Name : 名（漢字）
Middle Name : せい めい
(せい・めいの間は全角スペース)
Last Name : 姓（漢字）
Select sport : Badminton※1
Login name : ログイン名
Email : メールアドレス
Password : パスワード
Confirm Password : パスワード（再入力）
I am at least 16... : YES※2

※1：デフォルトでBadmintonが設定されます

※2：16歳以上である、もしくは親/保護者としてアカウント作成に
同意するかの確認です



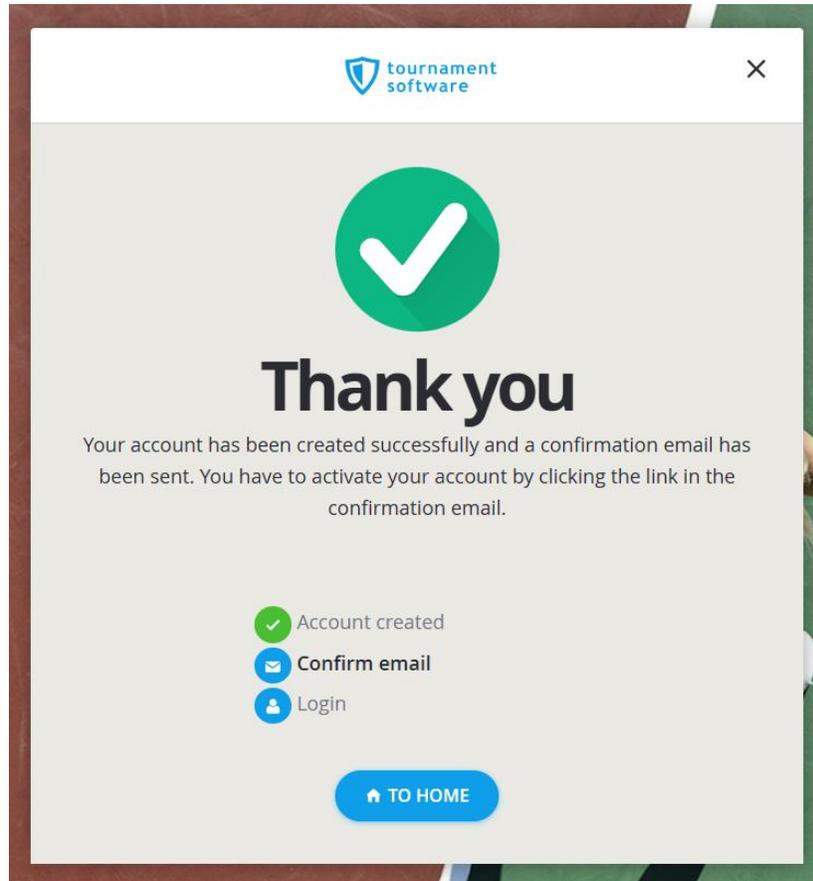
The screenshot shows a web browser window with the "tournament software" logo in the top right corner. The page title is "Sign up". The form contains the following fields:

- First name: 太郎 *
- Middle name: こがねい たろう *
- Last name: 小金井 *
- Select sport: Badminton *
- Login name: koganeitaro- *
- Email: [Redacted] *
- Password: [Redacted] *
- Confirm Password: [Redacted] *

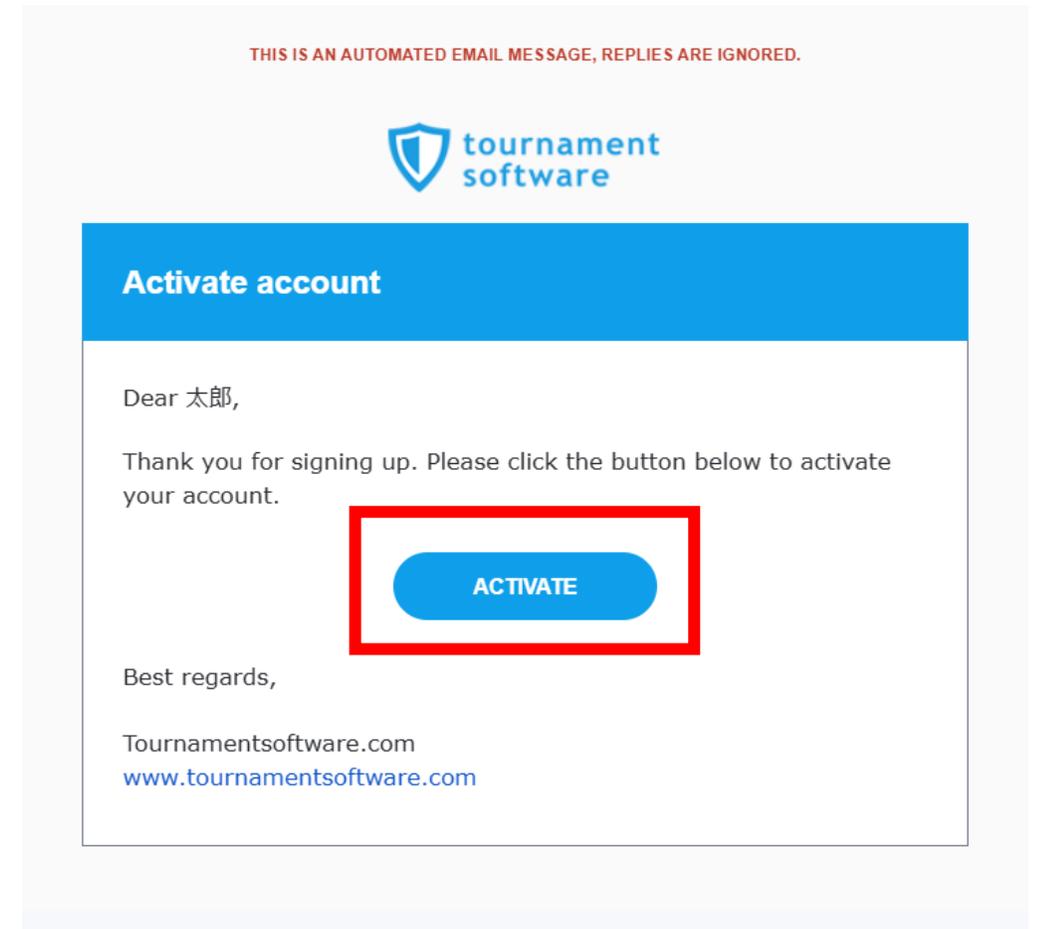
At the bottom, there is a consent statement: "I am at least 16 years old, or as a parent / guardian I hereby declare that I consent to the processing of my child's personal data for the purpose of creating an account. *". A toggle switch is set to "NO". Below the consent statement is a blue "SIGN UP" button and a link: "Already have an account? [Log in](#)".

1. アカウント作成

④ 下記画面が表示されることを確認

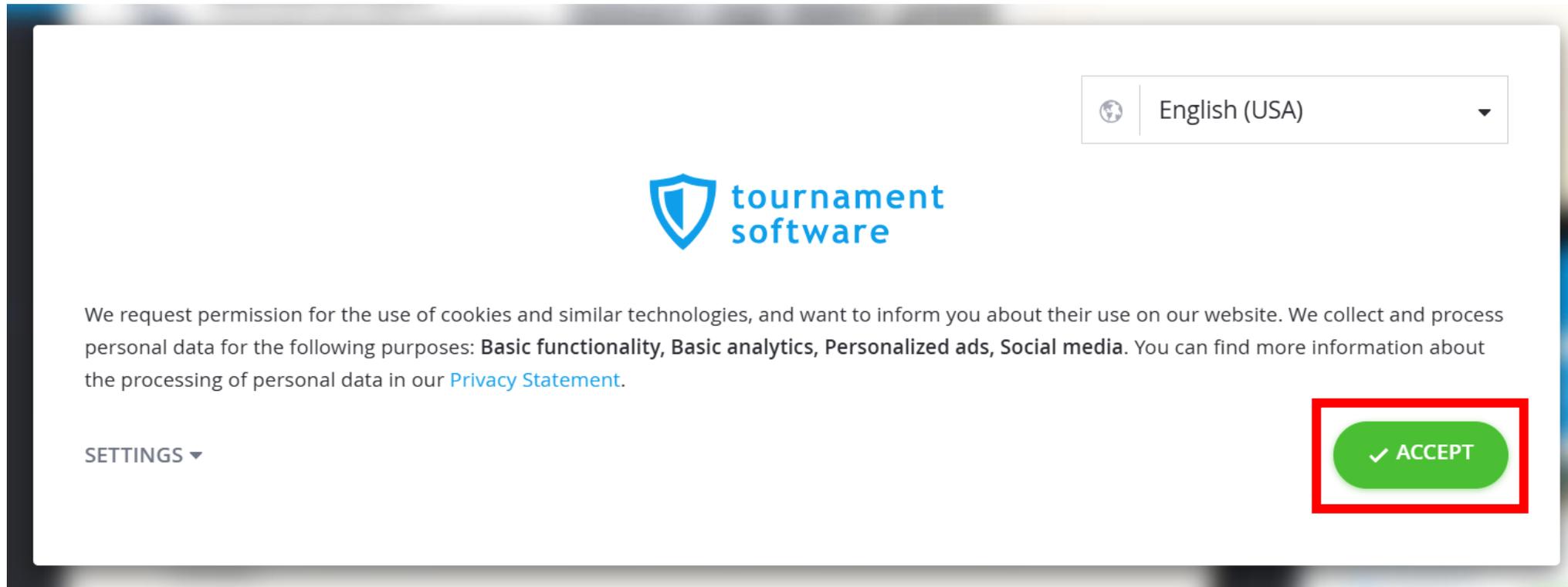


⑤ 登録したメールアドレスに
アカウント有効確認のメールが届くため
【ACTIVATE】をクリックする



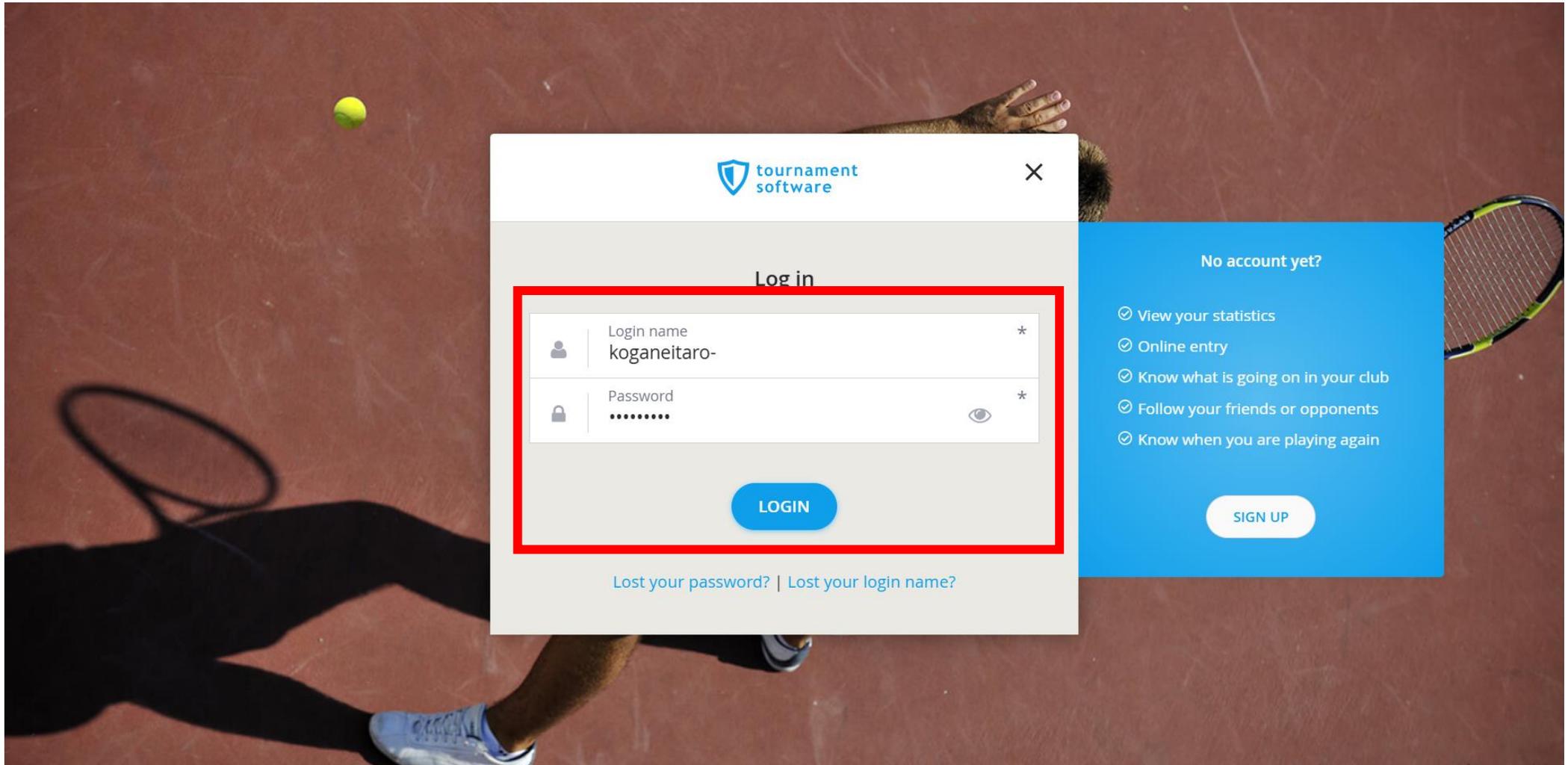
1. アカウント作成

⑥ 下記画面が表示されるため【ACCEPT】をクリック



1. アカウント作成

⑦ 設定した【Login name】 【Password】 を入力し【LOGIN】 をクリック



1. アカウント作成

⑧ Profile画面が表示されたら完了です

The screenshot shows the profile page of a user named KOGANEI (太郎 こがねい たろう 小金井) on the Tournament Software website. The page is divided into two main sections: "My profile" and "My tournaments".

My profile (MY PERFORMANCE):

- Profile picture: 太小
- Name: 太郎 こがねい たろう 小金井
- Username: KOGANEI
- Sport: Badminton GENERAL
- Navigation tabs: TOTAL (selected), SINGLES, DOUBLES, MIXED
- Win-Loss statistics:
 - Career: 0 / 0 (0)
 - This year: 0 / 0 (0)

My tournaments (TOURNAMENTS):

- Placeholder for a medal icon.
- Text: "When you sign up for tournaments you can conveniently access them here. Enter now!"
- Button: SEARCH TOURNAMENTS

The left sidebar contains navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore (2), and English. The top navigation bar includes a search bar and active tournament filters: YONEX-SUNRISE India Open 2025 and VICTOR Swedish Open 2025.

At the bottom, there is a promotional banner for "NEW! Box Ladders" with an "ORDER NOW" button.

2. エントリー

① 大会サイトにアクセス・ログインし【ENTER】をクリック

The screenshot shows the tournament website interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with the tournament title "第124回小金井市バドミントン選手権大会(オープン)" and a red box highlighting an "ENTER" button. Below the header are tabs for Overview, Matches, Players, Draws, Events, and Seeded entries. A "NEW! Box Ladders" banner is visible. A light blue information box contains text about the tournament and a link to the website. At the bottom, there are "Entry opens" and "Closing deadline" notifications.

tournament software

太郎 かがねい 小金井 太小

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | Koganei, Japan

Mar 9 to Mar 15

ENTER

Overview Matches Players Draws Events Seeded entries

NEW! Box Ladders ORDER NOW

第124回小金井市バドミントン選手権を開催します。
本大会はオープン大会で、どなたでも参加可能です。
連盟HPより要綱をご確認ください。
<https://koganei-badminton.org/>

Events 12

Entry opens
Mon Jan 6 12:00 AM (GMT +09:00)

Closing deadline
Sun Feb 16 11:59 PM (GMT +09:00)

Organization
Koganei City Badminton Federation

Contact

クライアント

2. エントリー

※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

② アカウント横の【EDIT】をクリック

The screenshot shows the 'tournament software' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with a search bar and the user name '太郎 こがねい 小金井 太小'. Below the header is a blue banner for the '第124回小金井市バドミントン選手権大会(オープン)' (124th Koganei City Badminton Open) tournament, including the location 'Koganei City Badminton Federation | Koganei, Japan' and dates '3/9/2025 to 3/15/2025'. The main content area features a white 'Enter online' form. The form includes the title 'Enter online', entry and withdrawal deadlines, and a user profile for '太郎 こがねい 小金井 太小' with a red box around the 'EDIT' button. Below the profile are two sections: 'My details' with a '1' indicator and a message to check details, and two form fields for 'Contact' and 'Sport' with 'Change' links. The 'Contact' field has red error messages for 'Address:', 'ZIP code:', and 'City:'. The 'Sport' field has a red error message for 'Club:' and a 'Member ID:' label.

2. エントリー

※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

③ 下記情報を入力し【SUBMIT】をクリック

Birthdate : 生年月日

Gender : 性別

The screenshot shows a 'Personal' settings modal with a blue header and a white body. At the top right is a close button (X). Below the header is a red error message: 'Correct the fields marked in red.' Below that is a blue information message: 'You can only change your email address in your account settings. NOTE: You will have to leave your entry to do this.' The form contains several input fields: 'First name' (太郎), 'Middle name' (こがねい), 'Last name' (小金井), 'Birthdate' (10/11/1986), 'Gender' (Male), and 'Email' (redacted). The 'Birthdate' and 'Gender' fields have asterisks indicating they are required. At the bottom right are 'CANCEL' and 'SUBMIT' buttons.

Field	Value	Required
First name	太郎	
Middle name	こがねい	
Last name	小金井	*
Birthdate	10/11/1986	*
Gender	Male	*
Email	[Redacted]	*

2. エントリー

※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

④ 【My details】 – 【Contact】 内の 【Change】 をクリック

The screenshot shows the 'Enter online' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with 'Enter online' and a '大小' (Size) dropdown. Below the header, there's a section for 'Enter online' with entry and withdrawal deadlines. A user profile for '太郎 こがねい 小金井' (Taro Koganai Kogane) is shown with a '大小' icon and an 'EDIT' button. The 'My details' section is highlighted with a blue circle and contains a 'Change' button in the 'Contact' area, which is also highlighted with a red box. The 'Contact' area lists fields: Address, ZIP code, City, Country, and Phone. The 'Sport' area lists 'Club' and 'Member ID', with a 'Change' button. Below this is the 'Events' section, which is filtered by gender (Male) and date of birth (11 Oct 1986).

2. エントリー ※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑤ 下記情報を入力し【SUBMIT】をクリック

Address(上部) : 市区町村以降の住所

ZIP code : 郵便番号

City : 市区町村

State : 都道府県

Select country : 国※

Phone(どちらか) : 電話番号

※外国籍の方は、日本でなくても構いません

The screenshot shows a mobile application interface for updating address details. The form is titled "Address" and "Change your address details." It contains several input fields:

- Address:** A text input field containing "小金井町1-1-1".
- ZIP code:** A text input field containing "184-0000".
- City:** A text input field containing "小金井市".
- State:** A text input field containing "東京都".
- Select country:** A dropdown menu showing "Japan".
- Phone:** A text input field containing "090-0000-0000".
- Mobile:** A text input field containing "090-0000-0000".

At the bottom right, there are two buttons: "CANCEL" and "SUBMIT".

2. エントリー

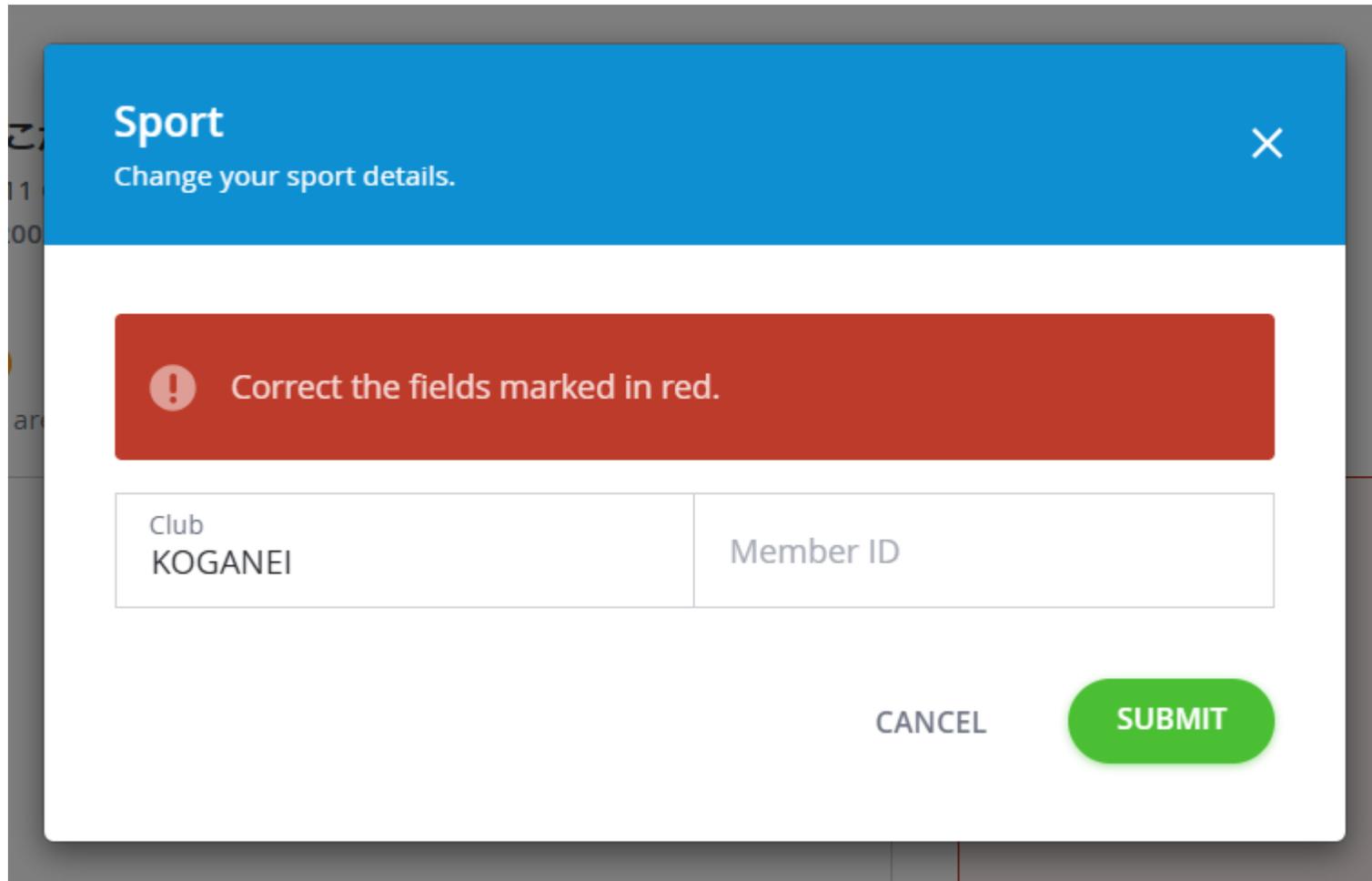
※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑥ 【My details】 – 【Sport】 内の【Change】 をクリック

The screenshot shows the 'Enter online' interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with 'Enter online' and a 'tournament software' logo. Below the header, there's a section for 'Enter online' with entry and withdrawal deadlines. A user profile card shows the name '太郎 こがねい 小金井', gender 'Male', age '11 Oct 1986 (38)', and email 'links.2003.k@gmail.com'. Below this is a 'My details' section with a '1' icon and an information icon, followed by the instruction 'Check if your details are correct, and change them if necessary.' There are two main detail boxes: 'Contact' and 'Sport'. The 'Contact' box lists fields: Address, ZIP code, City, Country, and Phone, with a 'Change' link at the top right. The 'Sport' box lists 'Club' and 'Member ID', with a 'Change' link at the top right. This 'Change' link in the 'Sport' box is highlighted with a red rectangular box. At the bottom, there's an 'Events' section with a '2' icon and a filter note: 'Events are filtered by your gender (Male) and date of birth (11 Oct 1986)'. There is also a search input field for events.

2. エントリー ※既にアカウントをお持ちの方：②～⑦も全て実施し情報を更新してください

⑦ 【Club】にチーム名を入力し【SUBMIT】をクリック ※Member IDは不要



The screenshot shows a modal window titled "Sport" with the subtitle "Change your sport details." and a close button (X). A red error message box states: "Correct the fields marked in red." Below this, there are two input fields: "Club" containing the text "KOGANEI" and "Member ID" which is currently empty. At the bottom right, there are two buttons: "CANCEL" and a green "SUBMIT" button.

2. エントリー

⑧ 【Events】で出場種目を選択

Enter online

Japan
Phone:
090-0000-0000

2 Events
Events are filtered by your gender (Male) and date of birth (11 Oct 1986).

⚠ Please select at least one event. If you submit these changes you will be withdrawn from the MD1 event.

1 Select event

Select event

- MD1
- MD2
- MD3
- MD4
- XD1
- XD2
- XD3
- XD4

3

I agree to the tournament regulations.

NO

※種目の詳細は下記のとおり

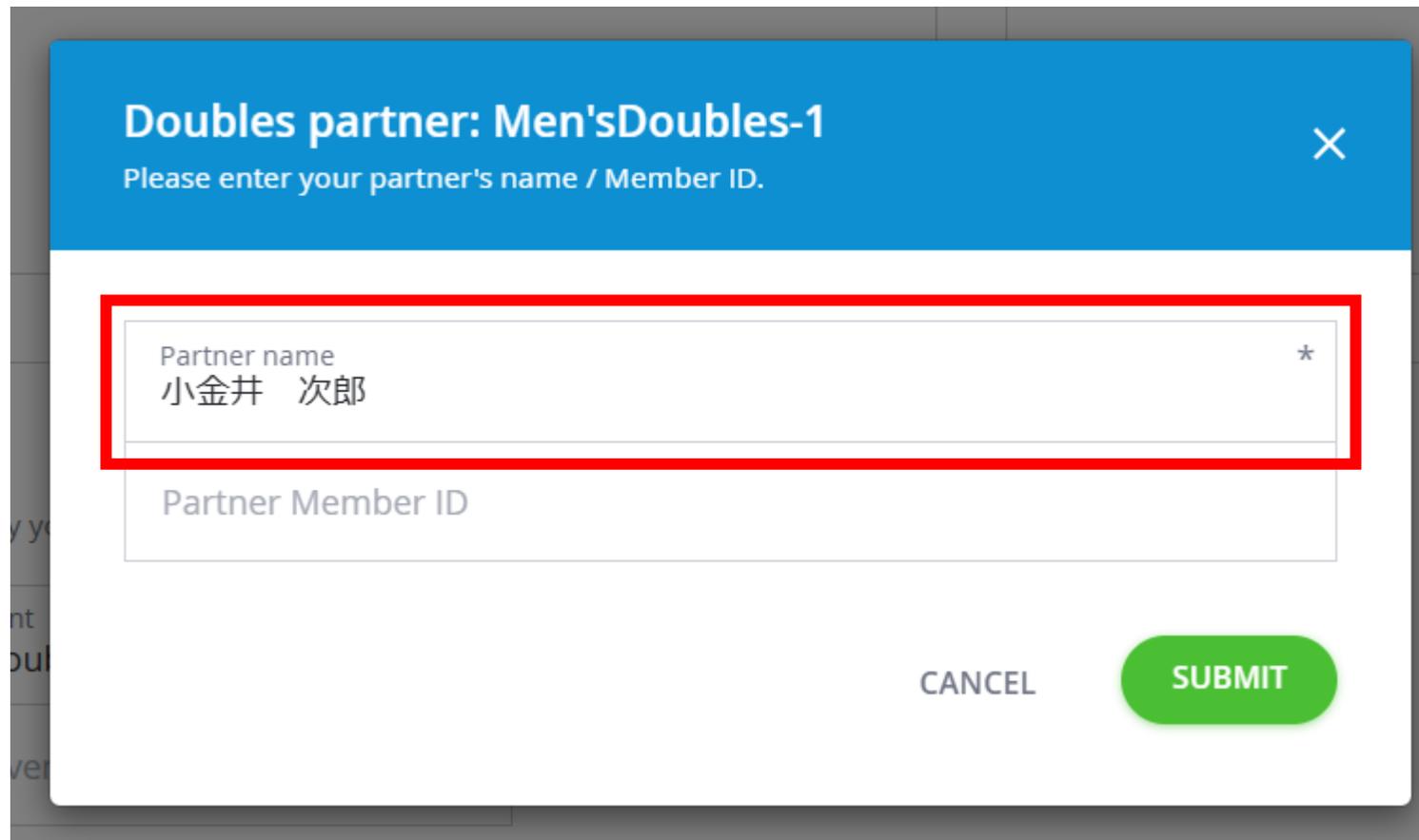
MD1～4：男子ダブルス1～4部 WD1～4：女子ダブルス1～4部 XD1～4：混合ダブルス1～4部

2. エントリー

⑨ Partner Nameにペアの名前を入力し【SUBMIT】をクリック

※姓・名の間には全角スペースを入力

※Partner Member IDは不要



The screenshot shows a modal window titled "Doubles partner: Men'sDoubles-1" with a close button (X) in the top right corner. Below the title, it says "Please enter your partner's name / Member ID." There are two input fields: "Partner name" and "Partner Member ID". The "Partner name" field is highlighted with a red border and contains the text "小金井 次郎" with an asterisk (*) on the right. The "Partner Member ID" field is empty. At the bottom right, there are two buttons: "CANCEL" and "SUBMIT" (which is green).

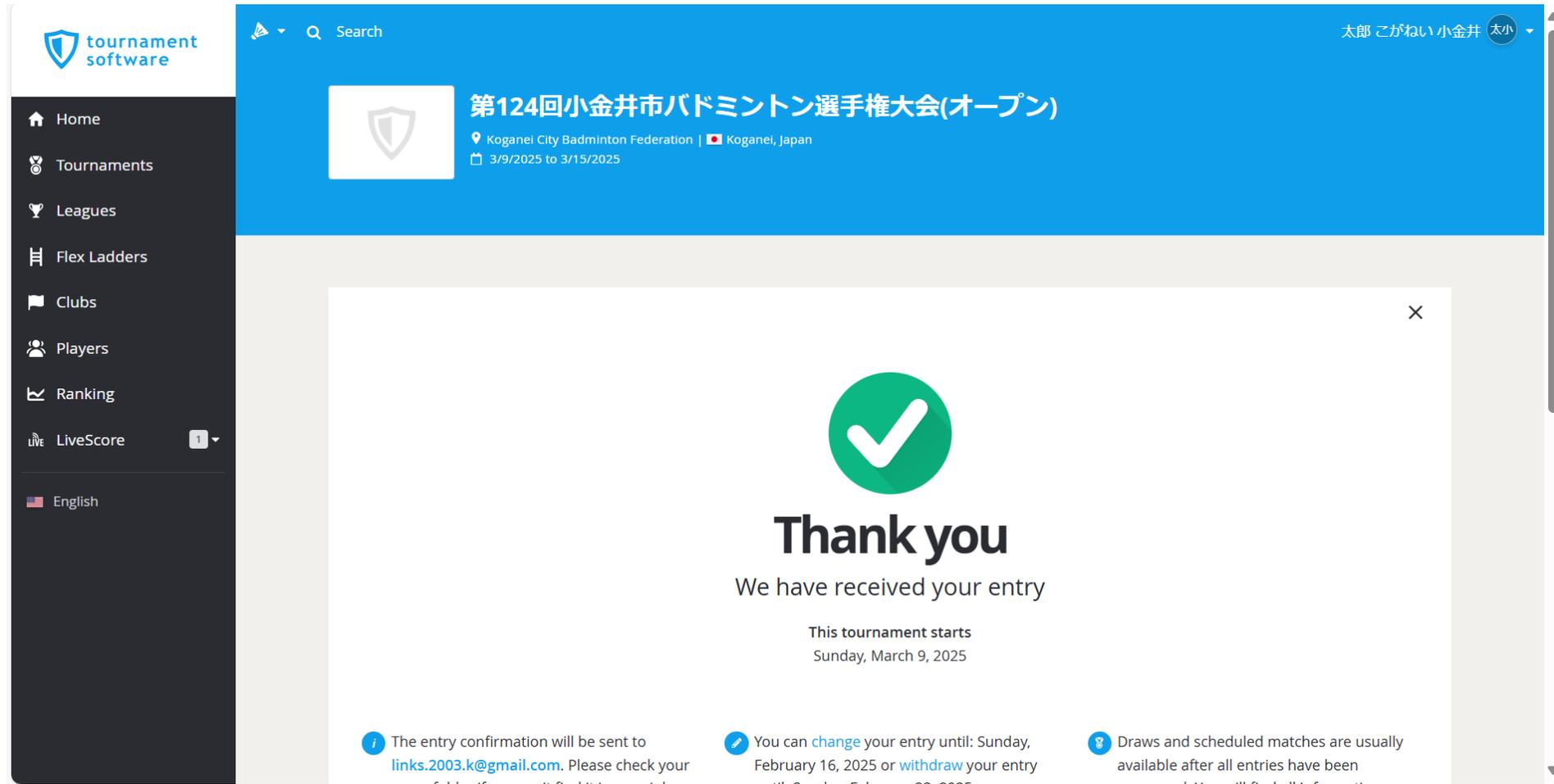
2. エントリー

- ⑩ 「I agree to the tournament regulations.」を[YES]に変更し
最下部の【SUBMIT】をクリック

The screenshot shows the 'Enter online' page of the tournament software. The left sidebar contains navigation links: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore (with a notification badge '2'), and English. The main content area is titled 'Enter online' and includes a search bar. Below the search bar, there are two sections: '2 Events' and '3 Remarks'. The 'Events' section shows a list of events with a filter for gender (Male) and date of birth (11 Oct 1986). The first event is 'MD1' selected by '小金井 次郎'. The 'Remarks' section has a text input field for 'Remarks'. Below the input field, there is a toggle switch for 'I agree to the tournament regulations.' which is currently set to 'YES'. At the bottom of the page, there are three buttons: 'WITHDRAW', 'BACK', and 'SUBMIT'. A red box highlights the 'YES' toggle, and another red box highlights the 'SUBMIT' button. A red arrow points from the 'YES' toggle to the 'SUBMIT' button.

2. エントリー

⑪ 下記画面が表示されたらエントリー完了です



The screenshot displays the tournament software interface. On the left is a dark sidebar with navigation options: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area has a blue header with the tournament title '第124回小金井市バドミントン選手権大会(オープン)', location 'Koganei City Badminton Federation | Koganei, Japan', and dates '3/9/2025 to 3/15/2025'. A user profile '太郎 こがねい 小金井' is visible in the top right. The central focus is a white modal window with a green checkmark icon, the text 'Thank you We have received your entry', and the start date 'This tournament starts Sunday, March 9, 2025'. At the bottom of the modal are three informational messages: 'The entry confirmation will be sent to links.2003.k@gmail.com. Please check your...', 'You can change your entry until: Sunday, February 16, 2025 or withdraw your entry...', and 'Draws and scheduled matches are usually available after all entries have been...'.

2. エントリー

エントリーの確認は、サイトTOP画面の【MY ENTRY】をクリックすると確認できます

The screenshot displays the tournament software interface. On the left is a navigation menu with 'Home', 'Tournaments', 'Leagues', and 'Flex Ladders'. The main header area shows the tournament title '第124回小金井市バドミントン選手権大会(オープン)', the organizing body 'Koganei City Badminton Federation | Koganei, Japan', and the dates 'Mar 9 to Mar 15'. A user profile '太郎 かがねい 小金井 太小' is visible in the top right. A red box highlights the 'MY ENTRY' button in the top right corner. Below the header, a row of tabs includes 'Overview', 'Matches', 'Players', 'Draws', 'Events', and 'Seeded entries'. The 'Events' tab is selected, and a red box highlights the 'Events' section, which contains 'Member ID:', 'Event 1: Men'sDoubles-1 (小金井 次郎)', and a 'WITHDRAW' button. Another 'WITHDRAW' button is located at the bottom left, and a 'BACK TO TOURNAMENT' link is at the bottom right.

3. エントリー変更方法（出場種目・パートナー変更）

① MY ENTRY画面の【EDIT】をクリック

The screenshot displays the 'My entry' page for the '第124回小金井市バドミントン選手権大会(オープン)'. The page includes a sidebar with navigation options like Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English. The main content area shows the entry details for a player named '太郎 こがねい 小金井'. The 'EDIT' button is highlighted with a red box.

tournament software

太郎 こがねい 小金井 太小

第124回小金井市バドミントン選手権大会(オープン)

Koganei City Badminton Federation | Koganei, Japan

3/9/2025 to 3/15/2025

My entry **Withdrawn**

Entry number: E2025010622209668

EDIT

Personal

Name: 太郎 こがねい 小金井

Birthdate: 11 Oct 1986 (38)

Gender: Male

Email: links.2003.k@gmail.com

Address

ZIP code: 184-0000

City: 小金井市

3. エントリー変更方法（出場種目・パートナー変更）

② 【Event】 内の変更する部分をクリック、修正情報を入力

The screenshot displays the 'Enter online' form in the tournament software. The form includes fields for State (東京都), Country (Japan), and Phone (090-0000-0000). A red callout box with the number '2' points to the 'Select event' dropdown menu, containing the text: '種目変更する場合は、ここをクリックして種目選択後、パートナー入力画面に遷移します'. Below this, a warning banner states: 'The MD1 event is currently selected. If you submit these changes you will be withdrawn from the MD1 event.' The 'Partner' field shows '小金井 次郎' with a red callout box containing the text: 'パートナーのみ変更する場合はここをクリックして修正'. A 'Remarks' section with a text area and a '3' is also visible. At the bottom, there is a toggle for 'I agree to the tournament regulations.' (set to NO), a 'WITHDRAW' button, a 'BACK' button, and a green 'SUBMIT CHANGES' button. The left sidebar contains navigation links: Home, Tournaments, Leagues, Flex Ladders, Clubs, Players, Ranking, LiveScore, and English.

3. エントリー変更方法（出場種目・パートナー変更）

- ③ 「I agree to the tournament regulations.」を[YES]に変更し
最下部の【SUBMIT CHANGES】をクリック
エントリーが変更されているかMY ENTRYよりご確認ください

tournament software

Enter online

State: 東京都
Country: Japan
Phone: 090-0000-0000

2 Events
Events are filtered by your gender (Male) and date of birth (11 Oct 1986).

The MD1 event is no longer selected. If you submit these changes you will be withdrawn from the MD1 event.

1 Select event MD2 × 小金井 次郎
2 Select event

3 Remarks
Remarks

I agree to the tournament regulations. YES

WITHDRAW SUBMIT CHANGES

Our products Our helpdesk Social media

4. エントリー取消方法

① MY ENTRY画面の最下部より【WITHDRAW】をクリック

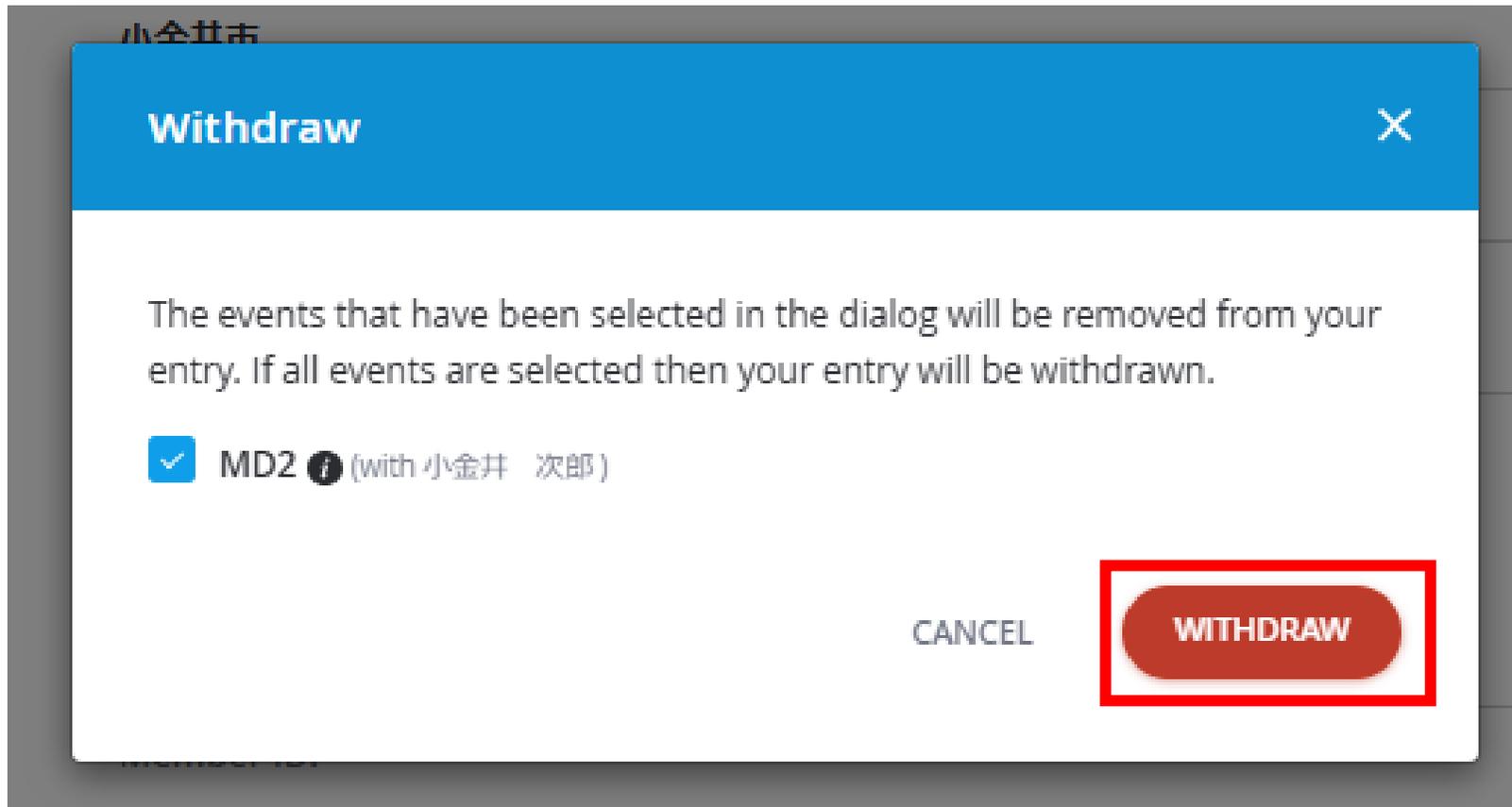
The screenshot displays the 'Enter online' page of the tournament software. The page is divided into a header, a main content area, and a footer. The header includes the 'tournament software' logo and the text 'Enter online'. The main content area contains a form with the following fields:

- City: 小金井市
- State: 東京都
- Country: Japan
- Phone: 090-0000-0000
- Club: KOGANEI
- Member ID: MD1 (小金井 次郎)

Below the form, there are two buttons: a red 'WITHDRAW' button and a blue 'BACK TO TOURNAMENT' button. The 'WITHDRAW' button is highlighted with a red box. The footer contains sections for 'Our products', 'Our helpdesk', and 'Social media'. The 'Our products' section lists: Tournament Planner, League Planner, Box Ladders, and Tournament TV. The 'Our helpdesk' section lists: Visual ClubWeb, Visual LiveScore, and Ranking, with a 'HELP CENTER' button. The 'Social media' section lists Twitter and Facebook icons. The footer also includes a 'FEEDBACK' button and a list of links: Home, See what's new, Privacy, Terms and Conditions, Cookies, and Logo download & branding.

4. エントリー取消方法

- ② 確認画面が表示されるので、取消を行うエントリーにチェックが入っていることを確認し【WITHDRAW】をクリック



大会サイトURL

<https://www.tournamentsoftware.com/tournament/804AC968-F7B2-41AD-96D6-166DFD14DB1C>